

**TOWN OF KENDALL  
PLANNING BOARD  
MEETING MINUTES**

**Tuesday, December 26, 2017 – 7:00 p.m.**

Attendance: Chair. Andrew Kludt - present  
Jeff Conte - absent  
Phil D'Agostino - absent  
John Hughes - present  
Mike Roth - present

Also present: Town Board Liaison Newell, Code Enforcement Officer Hennekey and Recording Secretary Bakutis.

Chairman Kludt called the meeting to order at 7:07 p.m.

**CODE ENFORCEMENT UPDATE:**

- Discussion took place regarding an application for a subdivision for property owner Brian Convery at 1661 Norway Road. Size of property to be subdivided is 140'x 285'. Subdivision scale done by Richard Maier a licensed surveyor/contractor. The location of the supposed subdivision is south of 2348 Norway Road. The property now is non-conforming, will be conforming when water goes in. Property owner may need to get a variance for an extra (5') five feet approved by the Zoning Board.
- A property owner on Center Road may apply for a Special Use Permit for an engine/boat repair shop.

**TOWN BOARD UPDATE:**

The Town Board is setting goals for 2018, some of those goals are:

- Special Use Permit renewals and establishing a file just for these permits.
- Fire Inspection Safety/Inspections for fire code – Working on a plan to get the town CEO assistance to get this job done.

**APPROVAL OF MINUTES:**

Minutes from the October 24, 2017 meeting submitted by Recording Secretary Bakutis were reviewed. Mike Roth motioned to accept as presented, seconded by John Hughes.

**ADJOURNMENT:**

John Hughes made a motion to adjourn, seconded by Mike Roth. All in favor. Meeting adjourned at 8:07 p.m.

**NEXT MEETING:**

Tuesday, January 23, 2018 at 7:00 p.m.

Respectfully Submitted,

Tammy Bakutis  
Recording Secretary