

**KENDALL TOWN BOARD
TOWN BOARD MEETING**

Tuesday, October 16, 2018 7:00 p.m.

Kendall Town Hall – 1873 Kendall Road, Kendall, New York 14476

Supervisor Cammarata called the meeting to order at 7:04 p.m. and led the Pledge of Allegiance.

ROLL CALL

Councilwoman Flow	present
Councilman Newell	present
Councilwoman Szozda	present
Councilman Martin	present
Supervisor Cammarata	present

SUPERVISOR'S REMARKS

The automatic doors have been installed. This project was paid for by a DASNY grant. Many thanks to Senator Ortt for his efforts in obtaining this grant. The roof work on the town buildings is scheduled.

Water District Nine installation is in progress.

Water District Seven close-out with bond counsel is scheduled for November 15th.

The conversion to LED lights has been arranged.

Councilwoman Szozda made a motion to accept the following minutes, as presented. Motion seconded by Councilwoman Flow; all ayes:

Town Board Meeting August 21, 2018

Recessed Town Board Meeting September 4, 2018

Town Board Meeting September 18, 2018

PUBLIC COMMENT

None

REPORTS OF COMMITTEES, BOARDS AND DEPARTMENT HEADS

Standing Committees

Public Safety/Emergency Services & Occupational Safety – Martin

Buildings & Grounds – Martin

Highway – Martin

Roof work is scheduled.

The highway building needs a new air compressor.

The kick plates at the Town Hall will be painted.

Landscaping projects are planned for Spring.

Generator maintenance is scheduled for November.

Three quotes for mini splits for the courtroom have been gathered.

Community Relations - Flow

Culture & Recreation – Flow

Information Services – Flow

The Scarecrow Festival and Farmers' Market went well.

Barb Kludt has donated a quilt to the town, and is improving and cleaning the existing quilts which hang in the courtroom

The tree lighting is scheduled for December 5th.

The elementary chorus will sing for the seniors on December 19th.

The library hours will now be the 1st and 3rd Tuesdays each month.

Human Resources and Ethics – Szozda

Employee Benefits – Szozda

Health benefit programs will remain the same. There will be an increase of just a few pennies.

Newsletter submissions must be received by October 31st.

Planning, Zoning & Agriculture – Newell

The Planning Board reviewed the business operating on Petersmith Road, and referred this to the Zoning Board of Appeals.

A use variance for an accessory structure being built before a home was granted by the Zoning Board.

Finance, Taxes & Special Districts – Cammarata

The Preliminary Budget will be discussed at the public hearing.

Orleans County Representative – DeRoller – not present

Boards

Planning Board – A. Kludt, Chair – no report

Zoning Board – P. Bolton, Chair – no report

Department Heads

Assessor – G. Massey – no report

Code Enforcement – P. Hennekey

Most of the recent permits have been for generators, wood stoves, and one more new build at Troutburg.

Highway - W. Kruger – no report

Historian – Cindy Blosenhauer – no report

Recreation – M. Werth – no report

Town Clerk – A. Richardson – written report submitted

Town Justices – D. Drennan, D. Gaudioso – written reports submitted

Supervisor – A. Cammarata – written report submitted

RESOLUTIONS

Councilwoman Flow made the following motion, seconded by Councilwoman Szozda:

RESOLUTION 98-1018 BUDGET TRANSFER HIGHWAY

Be it resolved to increase revenue account DA3501.00, Consolidated Highway Aid, by \$12,009.09 and increase highway appropriations account DA5112.20, Permanent Improvements by \$12,009.09.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion carried.

Councilman Newell made the following motion, seconded by Councilman Martin:

RESOLUTION 99-1018 RESOLUTION AUTHORIZING LED STREETLIGHT PROJECT

WHEREAS, the Genesee/Finger Lakes Regional Planning Council (“G/FLRPC”), a public planning agency established in 1977 by a joint resolution approved by its eight original member counties, including Genesee, Livingston, Monroe, Ontario, Orleans, Seneca, Wayne, Wyoming and Yates County organized pursuant to Articles 5-G and 12-B of the New York State General Municipal Law, has established a program designed to provide municipal entities with technical support in converting streetlights to light emitting diode (LED) technology; and

WHEREAS, National Grid provides the opportunity for municipalities to convert utility-owned Roadway luminaires to LED technology; and

WHEREAS, the Town of Kendall supports the effort of converting to LED streetlights in the Town of Kendall and the Genesee-Finger Lakes New York region, and recognizes the widespread benefits of converting to LED technology; and

WHEREAS, the cost-benefit analysis, provided by the G/FLRPC of converting to LED streetlights using National Grid’s utility-owned streetlight tariff proves favorable to the Town of Kendall; and

WHEREAS, the Town of Kendall may save an estimated \$53,740 over the lifetime of the LED street lights, assuming a useful life of 25 years each, and

WHEREAS, the Town of Kendall deems it in the best interest of Kendall and its residents to convert all roadway luminaires to LED technology for the purpose of reducing energy use, emissions, and costs, among other benefits.

NOW THEREFORE, BE IT RESOLVED that the Board hereby determines that it is in the interests of the Town of Kendall to budget for and carry out the conversion of all roadway luminaires to LED technology, assuming the final project costs do not exceed \$2000 (two thousand dollars); and

BE IT FURTHER RESOLVED that the Town Supervisor is hereby authorized to take such other actions as may be necessary or appropriate to carry out the intent of this resolution.

Discussion: There are 90 lights in Kendall. Wattage and color decisions will have to be made. This change will result in significant savings to users in those lighting districts. The decision to own the lights outright could still be made at a later date.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion carried.

Councilman Martin made the following motion, seconded by Councilman Newell:

RESOLUTION 100-1018 AUTHORIZING EXECUTION OF AGREEMENT TO EXPEND HIGHWAY MONEYS

WHEREAS, the Kendall Town Board and the Highway Superintendent have agreed to set aside the amount of \$110,025 for general repairs and \$152,995 for permanent improvements, and to undertake the specific improvements set forth in the agreement attached; and,

WHEREAS, this agreement is to be executed in furtherance of the provisions of Section 284 of the New York State Highway Law; and,

WHEREAS, the Town Board has determined that it is in the best interest of the Town to authorize the execution of the attached agreement, and,

WHEREAS, the execution of the agreement to spend Town Highway Funds for repairs and improvements to Town of Kendall roads is hereby determined not to have a significant effect on the environment, so now,

Therefore, be it **RESOLVED**, that the Town Supervisor, Town Board members and Highway Superintendent be authorized to execute the attached, unedited Agreement to spend Town Highway Funds.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion carried.

Councilwoman Szozda made the following motion, seconded by Councilwoman Flow:

RESOLUTION 101-1018 SEQR RESOLUTION - NEGATIVE DECLARATION
Outlet and Bank Stabilization Project
(CDBG Project No. 591IT216-17)

WHEREAS,

1. In accordance with the New York State Environmental Quality Review regulations (SEQR), the Town Board of the Town of Kendall announced its intent to serve as Lead Agency on August 21, 2018, to conduct an environmental review of proposed Outlet and Bank Stabilization Projects.
2. The Town Board has determined that the proposed action is an “Unlisted Action” as defined under SEQR.
3. The Town Board, in its capacity as Lead Agency, has caused to be prepared an environmental assessment of the significance of and potential environmental impact of the action described above.
4. On August 23, 2018, the Town Board notified the potentially Involved and Interested Agencies of its intention to act as Lead Agency for this project and circulated Part 1 of the short Environmental Assessment Form.
5. Comments were received from the public in response to the floodplain management review process were addressed in the Findings and Explanation related to that review. None of the interested and involved agencies have objected to the Town Board acting as Lead Agency. Comments made by these agencies are addressed in the review documents. The Town will continue to work with Federal, State and local agencies until all necessary permits and approvals have been obtained.
6. The Town Board has considered the Environmental Record prepared for this action, including any comments received from the Involved Agencies, and the proposed Negative Declaration.

NOW THEREFORE BE IT RESOLVED,

The Town Board declares that it will serve as Lead Agency for the Outlet and Bank Stabilization project; and,

The Town Board declares that, based on the Environmental Record which has been prepared, the project will result in no major impacts and, therefore, will not cause significant damage to the environment. A Negative Declaration under SEQR is therefore issued for this project.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion carried.

Councilwoman Flow made the following motion, seconded by Councilwoman Szozda:

RESOLUTION 102-1018 ENVIRONMENTAL REVIEW ASSOCIATED WITH 2017 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ADDRESSING OUTLET AND BANK STABILIZATION PROJECTS

WHEREAS, the Town has been awarded a \$397,950 Community Development Block Grant (CDBG) award to construct improvements to protect and stabilize the banks of five drainage ways, repair two break walls and construct a public access boat ramp on the Lake Ontario shoreline; so then be it

RESOLVED, that in accordance with the National Environmental Policy Act (NEPA) and the related authorities listed at 24 CFR Part 58, the Town Board of the Town of Kendall hereby announces its intent to conduct an environmental review of the project and appoints Anthony Cammarata, Supervisor, to act as the Certifying Officer for the completion of the environmental review; and

RESOLVED, that the Town Board hereby accepts the environmental review of the project prepared by LaBella Associates, DPC and the determination that the project will have no significant adverse impacts on the environment, and

RESOLVED, that the Town Board hereby authorizes the publication in the Town's official newspaper of a Notice of Finding of No Significant Impact and Request for Release of Funds for the project.

RESOLVED, that copies of this resolution be given to LaBella Associates.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion carried.

Councilman Newell made the following motion, seconded by Councilman Martin:

RESOLUTION 103-1018 SCHEDULING SPECIAL MEETING

Whereas the Kendall Town Board wishes to adopt the Final 2019 Budget in a timely manner and after sufficient input from board members, department heads, and the public has been considered, so then,

The Kendall Town Board resolves to schedule a Special Meeting on Thursday, November 15, 2018 to finalize and submit the 2019 BUDGET. The meeting is to be held in the Kendall Town Hall at 7:00 p.m. to pass the budget and to conduct any other necessary business. Notice of this meeting will be published on the town clerk's board, on the town website, and in its official newspaper.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion carried.

Councilman Martin made the following motion, seconded by Councilman Newell:

RESOLUTION 104-1018 BUDGET AMENDMENT

Increase the following water district revenue appropriated fund balance accounts:

SW2-0599	\$ 37.00
SW3-0599	\$ 73.00
SW4-0599	\$284.00
SW5-0599	\$106.00

And increase the following other water expenditures expense accounts:

SW2-8389	\$37.00
SW3-8389	\$73.00
SW4-8389	\$284.00
SW5-8389	\$106.00

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion carried.

Councilwoman Szozda made the following motion, seconded by Councilman Martin:

RESOLUTION 105-1018 CORRECTION TO RESOLUTION 94-0918 JCAP GRANT APPLICATION APPROVAL

Correct the total dollars amount of the request for a Justice Court Assistance

Program Grant from \$11,344.76, to a total not to exceed \$30,000.00.

Discussion: This grant application was altered to include additional items.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion carried.

Councilwoman Flow made a motion to accept the claims, as presented. Motion seconded by Councilwoman Szozda; all ayes:

PAYMENT OF CLAIMS

General Fund	Abstract 10	\$ 20,082.96	Vouchers 653-663,665-685,687,689,727,728
Highway Fund	Abstract 10	\$ 33,691.51	Vouchers 657,687,692,705-726,731
Light District One	Abstract 10	\$ 472.84	Voucher 675
Light District Two	Abstract 10	\$ 279.87	Voucher 675
Light District Three	Abstract 10	\$ 149.88	Voucher 675
Water District Two	Abstract 10	\$ 37.00	Voucher 664
Water District Three	Abstract 10	\$ 73.00	Voucher 664
Water District Four	Abstract 10	\$ 284.00	Voucher 664
Water District Five	Abstract 10	\$ 106.00	Voucher 664
Water District Six	Abstract 10	\$ 2,097.58	Voucher 686,689,729
Water District Seven	Abstract 10	\$ 74,989.92	Vouchers 690,691,693-702
Water District Eight	Abstract 10	\$ 13,813.00	Voucher 703
Water District Nine	Abstract 10	\$ 1,637.25	Voucher 704
Library	Abstract 10	<u>\$ 341.97</u>	Voucher 730
		\$ 148,056.78	

OLD BUSINESS

Morton Union Cemetery

Bids for flag pole and for surveyors are being collected.

Lake Ontario State Parkway Advisory Committee

No new meeting scheduled.

LWRP Amendment Committee

No new meetings scheduled.

Emergency Management Committee

The high school building is now Kendall's disaster shelter.

Potential sewer district projects

LaBella is looking for funding opportunities. There is a potential to have a joint Hamlin-Kendall intermunicipal agreement to make this more viable.

Clean Energy Community

LED resolution passed.

NEW BUSINESS

Review and necessary updates to procedures and policies

The Board will address approximately one policy per month on an on-going basis, beginning in January 2019.

Councilwoman Flow motioned to recess this meeting until October 30th, immediately following the Budget Hearing, in order to conduct any business necessary. Seconded by Councilwoman Szozda; all ayes. Meeting recessed at 7:49 p.m.

Respectfully Submitted,

Amy K. Richardson, Kendall Town Clerk

