

KENDALL TOWN BOARD
2020 ORGANIZATIONAL MEETING
KENDALL TOWN BOARD
Thursday, January 2, 2020, 7:00 p.m.
Kendall Town Hall – 1873 Kendall Road, Kendall, New York 14476

Supervisor Cammarata called the meeting to order at 7:00 p.m., and led the Pledge of Allegiance.

ROLL CALL

Councilwoman Flow	present
Councilman Martin	present
Councilman Newell	absent
Councilwoman Szozda	present
Supervisor Cammarata	present

Judge Kluth came forward to swear in Councilwomen Flow and Szozda, and Supervisor Cammarata, each recently elected. The oath included the addition of “local ordinances” in its first sentence.

SUPERVISOR’S REMARKS

Supervisor Cammarata read a letter from high school civics student Chloe Tonas, resulting from Town Board members having addressed these students at school. (attached)
2019 progress and goals for 2020 were reviewed. (see attached power point)
Thanks given to all Town employees, for presenting as a focused team.

RESOLUTIONS

Councilperson Flow made the following motion, seconded by Councilperson Martin:

RESOLUTION 1-0120 REAPPOINTING ANDREW MEIER AS ATTORNEY FOR THE TOWN OF KENDALL

Be it resolved to appoint Andrew Meier, ESQ, as the attorney for the Town of Kendall for the year 2020. It is further resolved, that the Supervisor is authorized to sign a legal services agreement for the year 2020 with Andrew Meier, Esq. on behalf of the Town of Kendall. Attorney Meier shall be paid two hundred five dollars (\$205.00) per hour for legal services.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion passed.

Councilperson Martin made the following motion, seconded by Councilperson Flow:

RESOLUTION 2-0120 APPOINTING JOHN SANSONE, Esq. AS SPECIAL PROSECUTOR FOR THE TOWN OF KENDALL

Be it hereby resolved to appoint John S. Sansone, Esq. to act as an attorney for the Town of Kendall, in the capacity of Special Prosecutor, regarding code enforcement issues and agreed upon responsibilities.

The term shall be January 1, 2020 through December 31, 2020. Attorney Sansone shall be paid one hundred fifty (\$150.00) per hour for legal services.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion passed.

Councilperson Szozda made the following motion, seconded by Councilperson Martin:

RESOLUTION 3-0120 APPOINTING ANDREW KLUDT AND JEFF CONTE TO THE TOWN OF KENDALL PLANNING BOARD

Be it resolved to reappoint Andrew Kludt and Jeff Conte to the Town of Kendall Planning Board, each to serve a five year term, expiring on December 31, 2024.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion passed.

Councilperson Flow made the following motion, seconded by Councilperson Szozda:

RESOLUTION 4-0120 REAPPOINTING ANDREW KLUDT AS CHAIRMAN OF THE PLANNING BOARD

Be it resolved to reappoint Andrew Kludt as Chairman of the Planning Board for the Town of Kendall for the year 2020.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion passed.

Councilperson Martin made the following motion, seconded by Councilperson Flow:

RESOLUTION 5-0120 RECOMMENDING TO THE ORLEANS COUNTY LEGISLATURE THAT ANDREW KLUDT BE APPOINTED AS REPRESENTATIVE FOR TOWN OF KENDALL TO ORLEANS COUNTY PLANNING BOARD AND JEFF CONTE BE ALTERNATE REPRESENTATIVE

Be it resolved that Andrew Kludt be recommended for appointment as the representative for the Town of Kendall and Jeff Conte be recommended as the alternate representative to the Orleans County Planning Board to a term of three years, beginning with the year 2020.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion passed.

Councilperson Szozda made the following motion, seconded by Councilperson Martin:

RESOLUTION 6-0120 REAPPOINTING PATRICK BOLTON AND REBECCA CHARLAND TO THE TOWN OF KENDALL ZONING BOARD OF APPEALS

Be it resolved to reappoint Patrick Bolton and Rebecca Charland to the Zoning Board of Appeals of the Town of Kendall, each to serve a five year term, expiring on December 31, 2024.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion passed.

Councilperson Flow made the following motion, seconded by Councilperson Szozda:

RESOLUTION 7-0120 REAPPOINTING PATRICK BOLTON AS CHAIRMAN OF THE ZONING BOARD OF APPEALS

Be it resolved to reappoint Patrick Bolton as Chairman of the Zoning Board of Appeals for the Town of Kendall for the year 2020.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion passed.

Councilperson Martin made the following motion, seconded by Councilperson Flow:

RESOLUTION 8-0120 REAPPOINTING MICHELLE WERTH AS DIRECTOR OF YOUTH AND ADULT RECREATION

Be it resolved to reappoint Michelle Werth as Director of Youth and Adult Recreation for the Town of Kendall for the year 2020.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion passed.

Councilperson Szozda made the following motion, seconded by Councilperson Martin:

RESOLUTION 9-0120 REAPPOINTING FRED CONRADT AS ADULT RECREATION REPRESENTATIVE

Be it resolved to reappoint Fred Conradt, 17293 Sand Road, as Adult Recreation Representative for the Town of Kendall for the year 2020.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion passed.

Councilperson Flow made the following motion, seconded by Councilperson Szozda:

RESOLUTION 10-0120 REAPPOINTING AMY RICHARDSON AS WATER COLLECTIONS CLERK

Be it resolved to reappoint Amy Richardson as Water Collections Clerk (PT) to collect, record, and turn over monies collected for water usage by Water District 6 consumers for the year 2020.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion passed.

Councilperson Martin made the following motion, seconded by Councilperson Flow:

RESOLUTION 11-0120 REAPPOINTING STEVEN GIVERSON AS CUSTODIAN FOR BEECHWOOD CEMETERY

Be it resolved to reappoint Stephen Giverson as Custodian for Beechwood Cemetery for the Town of Kendall at an annual salary of \$ 600.00 for the year 2020.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion passed.

Councilperson Szozda made the following motion, seconded by Councilperson Martin:

RESOLUTION 12-0120 REAPPOINTING WALTER STEFFEN, JR. AS CUSTODIAN FOR GREENWOOD CEMETERY

Be it resolved to reappoint Walter Steffen, Jr. as Custodian for Greenwood Cemetery for the Town of Kendall at an annual salary of \$ 600.00 for the year 2020.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion passed.

Councilperson Flow made the following motion, seconded by Councilperson Szozda:

RESOLUTION 13-0120 APPOINTING DAVID STRASENBURGH AS CUSTODIAN FOR THE MORTON UNION CEMETERY

Be it resolved to appoint David Strassenburgh as custodian for the Morton Union Cemetery at a salary of \$500.00 for the year 2020.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion passed.

Councilperson Martin made the following motion, seconded by Councilperson Szozda:

RESOLUTION 14-0120 REAPPOINTING JESSICA MAIER AS COURT CLERK

Be it resolved to reappoint Jessica Maier as Court Clerk for the Town of Kendall for the year 2020.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion passed.

Councilperson Szozda made the following motion, seconded by Councilperson Martin:

RESOLUTION 15-0120 REAPPOINTING NORM ST. JOHN AS BOOKKEEPER

Be it hereby RESOLVED to reappoint Norm St. John of 1203 Redman Road, Hamlin, New York, as bookkeeper for the year 2020 with a salary to a maximum of \$6,700.00. In addition, Tim Hungerford of

Hungerford Vinton will remain as a consultant, on an as needed basis for 2020, at an hourly rate of \$75.00, not to exceed \$1,600.00.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion passed.

Councilperson Flow made the following motion, seconded by Councilperson Szozda:

RESOLUTION 16-0120 REAPPOINTING EILEEN GRAH AS TOWN OF KENDALL LIBRARIAN

Be it resolved to reappoint Eileen Grah as the Town of Kendall Librarian for the year 2020.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion passed.

Councilperson Martin made the following motion, seconded by Councilperson Flow:

RESOLUTION 17-0120 REAPPOINTING PAUL HENNEKEY AS CODE ENFORCEMENT OFFICER

Be it resolved to reappoint Paul Hennekey as the Code Enforcement Officer for the Town of Kendall for the year 2020.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion passed.

Councilperson Szozda made the following motion, seconded by Councilperson Martin:

RESOLUTION 18-0120 REAPPOINTING DANIEL STRONG AS DEPUTY CODE ENFORCEMENT OFFICER

Be it resolved to reappoint Daniel Strong as the Deputy Code Enforcement Officer for the Town of Kendall for the year 2020.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion passed.

Councilperson Flow made the following motion, seconded by Councilperson Martin:

RESOLUTION 19-0120 REAPPOINTING KEN SPOHR TO THE POSITION OF BUILDING MAINTENANCE WORKER

Be it resolved to reappoint Ken Spohr to the position of Building Maintenance Worker for the year 2020, at an hourly wage of \$13.00.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion passed.

Councilperson Martin made the following motion, seconded by Councilperson Szozda:

RESOLUTION 20-0120 DRUG AND ALCOHOL TESTING BY OCCU-STAR OF WESTERN NEW YORK

Be it resolved that the Superintendent of Highways is authorized to sign an agreement for the year 2020 with Occu-Star of Western New York for the Town of Kendall's CDL Drug and Alcohol testing.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion passed.

Councilperson Szozda made the following motion, seconded by Councilperson Flow:

RESOLUTION 21-0120 NAMING THE BANK OF DEPOSIT AS FIVE STAR BANK

Be it resolved that Five Star Bank is designated as the bank of deposit for the Town of Kendall for the year 2020.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion passed.

Councilperson Flow made the following motion, seconded by Councilperson Martin:

RESOLUTION 22-0120 DEPOSIT OF SURPLUS MONEY

Be it resolved that the Supervisor is authorized to deposit surplus monies in time deposit accounts where the greatest amount of interest can be secured.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion passed.

Councilperson Martin made the following motion, seconded by Councilperson Szozda:

RESOLUTION 23-0120 CONTRACTUAL BILLS AND INVOICES WITH DISCOUNT

Be it resolved that the Supervisor is authorized to pay all contractual bills and all invoices offering a discount, upon approval of the Department Head, and with proper vouchering procedure.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion passed.

Councilperson Szozda made the following motion, seconded by Councilperson Flow:

RESOLUTION 24-0120 DELEGATION OF AUTHORITY TO SUPERVISOR

WHEREAS, the Town of Kendall must function between regular town board meetings and...

WHEREAS, Town Law, Section 29(16) specifically provides for the delegation of the power and duties of administration and supervision to the Supervisor and...

WHEREAS, it is understood that by such delegation **the Town Board may not abdicate to the Supervisor or surrender to him the Board's basic statutory responsibilities...**

Now be it hereby **RESOLVED**, that the Town Board of the Town of Kendall hereby authorizes and delegates to the Town Supervisor powers and duties of day to day administration and supervision of all Town and Special District Facilities and employees, consistent with and in furtherance of any and all State and Federal laws applicable thereto, and with any and all local laws, resolutions, or policies hereto or hereafter adopted by this Town Board.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion passed.

Councilperson Flow made the following motion, seconded by Councilperson Martin:

RESOLUTION 25-0120 NAMING THE OFFICIAL NEWSPAPER

Be it resolved that the **Hamlin-Clarkson Herald (Westside News)** is designated as the official newspaper for the Town of Kendall for the year 2020.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion passed.

Councilperson Martin made the following motion, seconded by Councilperson Szozda:

RESOLUTION 26-0120 ESTABLISHING THE REGULAR BOARD MEETING SCHEDULE

Be it resolved that regular meetings of the Town Board of the town of Kendall be held at the Kendall Town Hall, 1873 Kendall Road, on the third Tuesday of each month at 7:00 p.m.

Be it further resolved that the Town Clerk is directed to place a notice in the official newspaper to notify the public about the regular board meeting schedule.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion passed.

Councilperson Szozda made the following motion, seconded by Councilperson Martin:

RESOLUTION 27-0120 ESTABLISHING REGULARLY SCHEDULED CONFERENCE SESSIONS (WORKSHOPS)

WHEREAS, it is desired to provide opportunity for sufficient board member and public comment to define and develop the knowledge of, and content for, board resolutions in advance of regularly scheduled Town Board meetings and to advance strategy and responsibilities for Town Board courses of action, and to properly audit all claims for payment...

Now be it hereby **RESOLVED** that the Town Board of the Town of Kendall establishes and provides for regularly scheduled work sessions to occur on the first Tuesday of each month at 7:00 p.m., and on the Saturday preceding the third Tuesday of each month at 9:00 a.m., and on each Monday evening from 7:00 to 9:00 p.m., excluding holidays.

Be it further resolved that the Town Clerk is directed to place a notice in the Official Newspaper to notify the public about the regularly scheduled conference session (workshop) schedule.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion passed.

Councilperson Flow made the following motion, seconded by Councilperson Martin:

RESOLUTION 28-0120- SETTING 2020 SALARY SCHEDULE

Be it resolved, to adopt this salary schedule for 2020:

TOWN OF KENDALL 2020 SALARY SCHEDULE

Supervisor \$8,400
Budget Officer \$1,600
Deputy Supervisor \$300
Councilperson (4) \$3,250
Justice 1 \$8,000
Justice 2 \$7,140
Court Clerk \$6,000
Assessor \$59,900 (shared with Town of Carlton)
Board of Assessment Review (4) \$130 each
Town Clerk \$30,250
Registrar of Vital Statistics \$500
Code Enforcement Officer \$12,240
Deputy Code Enforcement Officer \$8,400
Superintendent of Highways \$56,250
Historian \$1,200
Youth Recreation Director \$8,500
Adult Recreation Director \$900
Zoning Board of Appeals Chairman \$1,040
Zoning Board of Appeals Members (4) \$840 each
Planning Board Chairman \$1,450
Planning Board Member (4) \$875 each
Orleans County Planning Board Member \$110
Election Inspectors \$12.00 per hour
Training Class \$30.00 per session

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion passed.

Councilperson Martin made the following motion, seconded by Councilperson Flow:

RESOLUTION 29-0120 2020 HIGHWAY WAGE SCHEDULE AND WORK AGREEMENT

Be it resolved that the following Salary Schedule and Work Agreement for the Highway Department be adopted for the year 2020 as submitted by Superintendent of Highways Warren Kruger:

TOWN OF KENDALL HIGHWAY DEPARTMENT SALARY SCHEDULE AND WORK AGREEMENT FOR 2020

Full Time Motor Equipment Operators (MEO) - from federal minimum wage up to \$21.70 per hour

Part Time Motor Equipment Operators (MEO-PT) - from Federal minimum wage up to \$17.00 per hour

Full Time Laborer - from Federal minimum wage up to \$13.50 per hour

Part Time Laborer- from Federal minimum wage up to \$13.25 per hour

Employees are to be paid biweekly for an 80 hour pay period. Time and one half (1-1/2) wages will be paid for overtime beyond forty (40) hours worked in each week.

Employees will be provided work clothes up to \$300.00 per year through a uniform service or reimbursement for employee purchases with documented receipts. The Town does not reimburse for sales tax paid.

Following completion of a two (2) month probation period, sick time benefits will be paid to full-time employees as follows:

- 1st year of employment up to five (5) days paid
- 2nd year of employment up to ten (10) days paid
- 3rd year of employment up to fifteen (15) days paid
- 4th year of employment up to twenty (20) days paid
- 5th year of employment up to twenty five (25) days paid

Beyond five (5) years: one (1) additional day per month worked, up to a maximum of one hundred eighty (180) days paid.

A certificate from the employee's physician will be required after being sick for three (3) consecutive days for benefits to be paid.

Sick pay accumulation will NOT be paid out at retirement or termination.

Vacation time benefits will be paid to full time employees as follows and may NOT be carried over or accumulated in subsequent years. The Highway Superintendent may deny specific dates for vacation because of workload requirements.

Vacation time benefits as follows:

1st year of employment - one (1) paid day of vacation for each month worked after completing a two (2) month probation period, (maximum 10 days)

2nd -10th year of employment - ten (10) days paid vacation

After ten (10) years of employment - fifteen (15) days paid vacation

Holidays will be paid for Full Time Employees as follows:

New Year's Day, Dr. Martin Luther King Day, Good Friday, Memorial Day, Fourth of July, Labor Day, Election Day, Veterans' Day, Thanksgiving Day, and Christmas Day. Saturday holidays will be observed on the Friday preceding the holiday and Sunday holidays will be observed on the Monday following the holiday.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion passed.

Councilperson Martin made the following motion, seconded by Councilperson Szozda:

RESOLUTION 30-0120 AUTHORIZING ENGAGEMENT LETTER WITH AUDITORS TETTE, INGERSOLL, & COMPANY

BE IT RESOLVED that the Supervisor is authorized to sign an engagement letter with **TETTE, INGERSOLL, & COMPANY** to have **TETTE, INGERSOLL, & COMPANY** conduct a Government Audit and a Justice Audit for the Town of Kendall for the year ended December 31, 2019 in accordance with U.S. generally accepted auditing standards; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the Single Audit Act Amendments of 1996; and provisions of OMB Circular A-133, and provisions of, and other procedures considered necessary to **TETTE, INGERSOLL, & COMPANY**.

ALSO RESOLVED, that said audits will be performed for a combined fee of \$6,600.00. Results of said audits will be available for the Town of Kendall on or about April 1, 2020. Justice audits will be available on or about August 1, 2020.

DISCUSSION: Supervisor Cammarata said that Amato & Fox has merged with this company, and these are the same auditors we have used in past years.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion passed.

Councilperson Szozda made the following motion, seconded by Councilperson Flow:

RESOLUTION 31-0120 AUTHORIZING THE FILING OF A BLANKET UNDERTAKING

Be it resolved that the Kendall Town Board authorizes the filing of a blanket bond to indemnify all officers required to file an undertaking. It is further resolved that a certified copy of this resolution authorizing the blanket bond will be attached to the bond and filed in the County Clerk's office.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion passed.

Councilperson Flow made the following motion, seconded by Councilperson Martin:

RESOLUTION 32-0120 TO REVISE THE PER DIEM RATE FOR TOWN BUSINESS

WHEREAS, the Per Diem Rate for Town Business Policy has been created by Town Board Resolution 28-109 and...

WHEREAS, Resolution 29-0119 established \$0.58 per mile as the reimbursement rate for Town of Kendall Officials for mileage expenses while on town business during 2019, and ...

WHEREAS, after review of this policy by the Town Board, the following changes are recommended and designed to harmonize the Per Diem Rate for Town Business Policy with the establishment of the 2020 mileage rate,

Now, therefore, be it **RESOLVED** to make the following changes to the Per Diem Rate for Town Business Policy:

Change Item 4 from *“Transportation – The Internal Revenue Service has set mileage reimbursement for the year 2019 at the rate of \$.58 per mile.”*
to now read *“Transportation – the Internal Revenue Service has set mileage reimbursement for the year 2020 at the rate of \$0.575 per mile.”*

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion passed.

Councilperson Martin made the following motion, seconded by Councilperson Szozda:

RESOLUTION 33-0120 REQUIRING DEPARTMENT HEADS, BOARD CHAIRS, AND THE ENGINEER FOR THE TOWN TO OBTAIN ADVICE AND CONSENT OF THE SUPERVISOR TO ENGAGE THE ATTORNEY FOR THE TOWN

Be it resolved that Department Heads, Board Chairs, and the Engineer for the Town shall obtain advice and consent of the Town Supervisor, or in his absence, the Deputy Town Supervisor, to engage the Attorney for the Town.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion passed.

Councilperson Szozda made the following motion, seconded by Councilperson Flow:

RESOLUTION 34-0120 APPOINTING ANTHONY CAMMARATA AS THE FAIR HOUSING OFFICER

Be it resolved that the Town Board appoints Anthony Cammarata to serve as the Fair Housing Officer for the Town of Kendall for 2020.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion passed.

Councilperson Flow made the following motion, seconded by Councilperson Martin:

RESOLUTION 35-0120 APPOINTING LABELLA ASSOCIATES AS THE ENGINEERING FIRM FOR THE TOWN

Be it resolved that the Town Board appoints LaBella Associates, DPC, at 300 State Street, Rochester, New York 14614, as the engineering firm for the year 2020 for the Town of Kendall, New York. Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion passed.

Councilperson Martin made the following motion, seconded by Councilperson Szozda:

RESOLUTION 36-0120 PAYCHEX AS PAYROLL SERVICE

Be it resolved that the Town Board of the Town of Kendall authorizes Supervisor Cammarata to execute an agreement with Paychex for payroll services for the year 2020, at a cost not to exceed two thousand two hundred dollars, (\$2,200.00) and subject to attorney approval as to form, content and legal compliance.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion passed.

Councilperson Szozda made the following motion, seconded by Councilperson Flow:

RESOLUTION 37-0120 AGREEMENT WITH THE ORLEANS COUNTY OFFICE OF THE AGING FOR 2020

Be it resolved that the Town Board of the Town of Kendall authorizes Supervisor Cammarata to negotiate and execute an in kind agreement with the Orleans County Office of the Aging for use of building space in the Kendall Town Hall for the Orleans County Office of the Aging's Elderly Nutrition Program for 2020, subject to attorney approval as to form, content and legal compliance.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion passed.

Councilperson Flow made the following motion, seconded by Councilperson Martin:

RESOLUTION 38-0120 COMPUTER/IT AGREEMENT

WHEREAS, the Town of Kendall is in need of certain computer and IT services and support on an ongoing basis, therefore, be it

RESOLVED, that the Supervisor is authorized to sign an agreement with C&H PC for the provision of such services for 2020, subject to review and approval by the Attorney for the Town as to form and content.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion passed.

Councilperson Martin made the following motion, seconded by Councilperson Szozda:

RESOLUTION 39-0120 REAPPOINTMENT TO THE KENDALL MEDICAL OVERSIGHT BOARD

Be it resolved to re-appoint Charles D'Agostino to the Kendall Medical Office Oversight Board, for a four year term, with such term expiring on December 31, 2023.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion passed.

Councilperson Szozda made the following motion, seconded by Councilperson Flow:

RESOLUTION 40-0120 REAPPOINTING MARIETTA SCHUTH TO THE BOARD OF ASSESSMENT REVIEW

Be it resolved to reappoint Marietta Schuth to the Board of Assessment Review for a five year term, expiring on September 30, 2024.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion passed.

Councilperson Flow made the following motion, seconded by Councilperson Martin:

RESOLUTION 41-0120 AUTHORIZING AGREEMENT WITH FISCAL ADVISORS

Be it hereby resolved to authorize Supervisor Cammarata to sign an agreement with Fiscal Advisors & Marketing, Inc., for the purpose of undertaking a review of bond anticipation notes for the Town's Water Districts 8 and 10, as well as three (3) REDI Projects. This is subject to review and approval by the Attorney for the Town as to form and content.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion passed.

Councilperson Martin made the following motion, seconded by Councilperson Szozda:

RESOLUTION 42-0120 REAPPOINTING LISA AMES AS ASSISTANT TO THE ASSESSOR

Be it resolved to reappoint Lisa Ames, of 1997 Main Street, Waterport, New York, as Assistant to the Assessor for the year 2020, at an hourly wage of \$13.00.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion passed.

SUPERVISOR APPOINTMENTS FOR 2020

Budget Officer: Anthony Cammarata

Deputy Supervisor: M. Lynn Szozda

Historian: Kim Corcoran

KENDALL TOWN BOARD STANDING COMMITTEES FOR THE YEAR 2020

Public Safety/Emergency Services & Occupational Safety Includes liaison with Fire Dept., Law Enforcement, Code Enforcement, OCHD, NYDEC, workplace and property safety for all locations and activities of the Town of Kendall. Chair Martin; Alternate: Flow; Dept. Head: Kruger

Highway Includes TOK Highway Dept., Orleans Co. Highway Dept., and NYSDOT. Chair: Martin; Alternates: Newell; Dept. Head: Kruger

Buildings & Grounds Includes the maintenance and upkeep of all town buildings, property and cemeteries. Chair: Martin; Alternate: Flow; Dept. Head: Kruger

Planning, Zoning and Agriculture Chair: Newell; Alternate: Szozda; Dept. Heads: Kludt , Bolton

Community Relations Liaison with schools, churches, medical office, and service clubs. Chair: Flow; Alternate: Szozda, Dept. Head: Richardson

Finance, Taxes and Special Districts: Chair: Cammarata, Alternate: Szozda

Information Services including computer systems, record management, copy equipment, document format, telephone system. Chair: Flow; Alternate: Newell; Dept. Head: Richardson

Employee Benefits Chair: Szozda, Alternate: Flow

Culture & Recreation Youth Programs, Adult Recreation, Library, History, Celebrations. Chair: Flow, Alternate: Szozda, Dept. Heads: Werth, Grah, Corcoran, Richardson

Human Resources & Ethics Including but not limited to Drug & Alcohol Testing, Substance Abuse, Related Counseling & Rehabilitation, Discrimination, Work Place Behavior, Conflicts in the Workplace, and Conflicts of Interest. Chair: Szozda, Alternate - unnamed

With no other business being brought forward, Councilperson Szozda made a motion for adjournment; seconded by Councilperson Flow. All ayes. Meeting adjourned at 7:48 p.m.

Respectfully Submitted,

Amy K. Richardson,
Kendall Town Clerk