

**KENDALL TOWN BOARD
TOWN BOARD MEETING**

Tuesday, September 24, 2019 7:00 p.m.

Kendall Town Hall – 1873 Kendall Road, Kendall, New York 14476

Supervisor Cammarata called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance

ROLL CALL

Councilwoman Flow	present
Councilman Martin	present
Councilman Newell	absent
Councilwoman Szozda	present
Supervisor Cammarata	present

SUPERVISOR'S COMMENTS

The fiscal and environmental stress monitoring results done by the NYS Comptroller's Office showed no significant concerns. An overview of what is measured was given. Supervisor Cammarata plans to attend the local government committee roundtable discussion.

CORRESPONDENCE

- NYS OSC – Fiscal and environmental stress monitoring
- NYS Senator Gaughran – local government committee roundtable discussions

Councilwoman Szozda made a motion to accept the minutes from the meeting held on August 20, 2019 and its reconvening on September 3, 2019. Motion seconded by Councilwoman Flow. All ayes.

PUBLIC COMMENT

Truda Slocum, Lakeshore Road – asked if the water line has begun for Kendall road. Supervisor Cammarata said no, because one easement has not been signed. If the property owner will not sign, the Town can ask permission from the State to use its easement along the road. There was also the delay due to arguing with the State about trees. It is hoped that both that line and the West Kendall Road line will be installed in early 2020.

REPORTS OF COMMITTEES, BOARDS AND DEPARTMENT HEADS

Standing Committees

Public Safety/Emergency Services & Occupational Safety – Martin

Buildings & Grounds – Martin

Highway – Martin

The Beechwood Cemetery needs extensive tree removal and trimming work done, as well as gravestone repair. Much of the work will require professionals to complete.

Cameras for the cemeteries have been ordered.
The lake has receded enough that lakefront repairs and renovations which are town-owned can be started.
The work on Creek Road will begin upon receipt of a "letter".
Councilman Martin will fix the water fountain this week.

Community Relations - Flow
Culture & Recreation – Flow
Information Services – Flow

The War Memorial dedication ceremony is Saturday at 2:00.
The Scarecrow Festival and the Farmers' Market and the Masons' Chicken BBQ are September 28th.
Recreation has many programs going on right now.
The landscaping at the Town Hall is in process.
The computers must all be updated to Windows 10.

Human Resources and Ethics – Szozda
Employee Benefits – Szozda
Univera has sent its renewal information.

Planning, Zoning & Agriculture – Newell
No report

Finance, Taxes & Special Districts – Cammarata
Justice audit has been completed.

Orleans County Representative – DeRoller
No report

Boards

Planning Board – A. Kludt, Chair – no report
Zoning Board – P. Bolton, Chair – no report

Department Heads

Assessor – G. Massey – no report
Code Enforcement – P. Hennekey – no report
Highway - W. Kruger – no report
Historian – Cindy Blosenhauer - no report
Recreation – M. Werth – no report
Town Clerk – A. Richardson – written report submitted
Town Justices – D. Kluth, D. Gaudioso – written reports submitted
Supervisor – A. Cammarata – written report submitted

RESOLUTIONS

Councilman Martin made the following motion, seconded by Councilwoman Szozda:

RESOLUTION 80-0919 WD 7 BUDGET MODIFICATION

Whereas the Town of Kendall developed the budget for the Water District Seven project based on an estimate for the cost to repair and repave Norway Road following construction of the improvements, and

Whereas the actual cost for the paving work will be more than the current budgeted amount,

Be it therefore resolved, that the Town Board hereby authorizes an increase in the budget for the Direct Expenditures – Additional Materials of \$12,168.17, from \$44,459.00 to \$56,627.17, with a corresponding decrease in Contingency.

Discussion: Councilwoman Szozda asked if this increase would be passed on to the water users. Supervisor Cammarata answered no, as there was extra money in the contingency fund which were unused. Improvements were made to Norway Road. The USDA approved this transfer.

Supervisor Cammarata called for a vote, resulting in all ayes, and declared the motion carried.

Councilwoman Flow made the following motion, seconded by Councilman Martin:

RESOLUTION 81-0919 AWARDING LANDSCAPING OF TOWN HALL PROJECT

Whereas bids were solicited for plans and cost estimates of landscaping replacement at the Kendall Town Hall, according to the Town's Purchasing and Procurement Policy and

Whereas at least two bids were submitted and reviewed by members of the Town Board, and it was determined that the bid from Preston Lawn Care & Landscaping was the most attractive and reasonable, so

Now, therefore, be it RESOLVED to award the bid to Preston Lawn Care and Landscaping, 14846 Zig-Zag Road, Albion, New York 14411, for a cost not to exceed \$ 2,526.

Discussion: Councilwoman Flow stated this is for materials only, no labor. Supervisor Cammarata said another resolution will be considered next year to pay for the labor involved as the next phase is completed.

Supervisor Cammarata called for a vote, resulting in all ayes, and declared the motion carried.

Councilwoman Szozda made the following motion, seconded by Councilman Martin:

RESOLUTION 82-0919 MARRIAGE LICENSE FEE WAIVED FOR ACTIVE DUTY MILITARY APPLICANTS

Whereas New York State has passed legislation to waive its portion of marriage license fees (\$22.50 each) if either applicant is an active duty member of the Armed Forces, and, also allows for each local registrar district to waive its fee also, and

Whereas this Kendall Town Board does desire to waive its local marriage license fee (\$17.50 each) also, for active duty members of the Armed Forces, so

Be it Resolved, that the Town of Kendall waives such fees for marriage licenses and certificates normally collected, if either applicant is an active duty member of the United States Armed Forces at the time of application.

Clerk Richardson said this will not have a significant financial impact, as this is rare. The law itself is confusing and lacks definitions, but waiving the fee and to whom it applies has been clarified by the NYS Health Department.

Supervisor Cammarata called for a vote, resulting in all ayes, and declared the motion carried.

Councilman Martin made the following motion, seconded by Councilwoman Flow:

RESOLUTION 83-0919 CANCELLING NOVEMBER WORKSESSION

Whereas the General Election is scheduled for November 5, 2019 and will be held at the Kendall Town Hall, and

Whereas that is a date on which a Kendall Town Board Work Session Meeting is scheduled, now

Therefore, be it resolved to cancel said work session.

Further, this cancellation will be noticed in the Town's official newspaper, on its website, and posted on the Town Clerk's official notice board.

Supervisor Cammarata called for a vote, resulting in all ayes, and declared the motion carried.

Councilwoman Szozda made the following motion, seconded by Councilwoman Flow:

RESOLUTION 84-0919 SETTING 2020 BUDGET HEARING

Be it Resolved, that the Town Board of the Town of Kendall will meet and review a Preliminary Budget and hold a **PUBLIC HEARING** thereon at the Kendall Town Hall at 7:00 pm on Tuesday the 29th of October, 2019 at the Kendall Town Hall, and that any person may be heard in favor or against any item contained therein. Notice of this hearing will be published on the town clerk's board, on the town website, and in its official newspaper.

Supervisor Cammarata called for a vote, resulting in all ayes, and declared the motion carried.

Councilwoman Flow made the following motion, seconded by Councilwoman Szozda:

RESOLUTION 85-0919 SCHEDULING SPECIAL MEETING

Whereas the Kendall Town Board wishes to adopt the Final 2020 Budget in a timely manner and after sufficient input from board members, department heads, and the public will have been considered, so then,

The Kendall Town Board resolves to schedule a Special Meeting on Thursday, November 14, 2019 to finalize and submit the 2020 BUDGET. The meeting is to be held in the Kendall Town Hall at 7:00 p.m. to pass the budget and to conduct any other necessary business. Notice of this meeting will be published on the town clerk's board, on the town website, and in its official newspaper.

Supervisor Cammarata called for a vote, resulting in all ayes, and declared the motion carried.

Councilman Martin made the following motion, seconded by Councilwoman Flow:

RESOLUTION 86-0919 SCHEDULING YEAR-END MEETING

RESOLVED, that the Kendall Town Board will conduct a Special Meeting of the Town Board on Monday, December 30th, 2019 at 3:30 p.m. in the Kendall Town Hall, 1873 Kendall Road, Kendall, New York 14476. The purpose of such meeting is to pay claims and to conduct any other year-end business. Notice of this meeting will be published on the town clerk's board, on the town website, and in its official newspaper.

Supervisor Cammarata called for a vote, resulting in all ayes, and declared the motion carried.

Councilwoman Szozda made the following motion, seconded by Councilman Martin:

RESOLUTION 87-0919 SCHEDULING THE 2020 ORGANIZATIONAL MEETING

BE IT RESOLVED, to hold the 2020 Organizational Meeting on Thursday, January 2, 2020 at the Kendall Town Hall at 7:00 p.m. Notice of this meeting will be published on the town clerk's board, on the town website, and in its official newspaper.

Supervisor Cammarata called for a vote, resulting in all ayes, and declared the motion carried.

Councilwoman Flow made the following motion, seconded by Councilman Martin:

RESOLUTION 88-0919 APPOINTING KEN SPOHR TO THE POSITION OF BUILDING MAINTENANCE WORKER

Whereas there is currently a vacancy, be it resolved to appoint Kenneth Spohr to the position of Building Maintenance Worker for the remainder of 2019, at an hourly wage of \$11.80.

Supervisor Cammarata called for a vote, resulting in all ayes, and declared the motion carried.

Councilman Martin made the following motion, seconded by Councilwoman Flow:

RESOLUTION 89-0919 PUBLIC HEARING SCHEDULED FOR THE MATTER OF WATER DISTRICT TEN

See attached.

Discussion: Attorney Meier summarized what this resolution entails, and suggested reading aloud only the "therefore" portion of it.

Supervisor Cammarata called for a vote, resulting in all ayes, and declared the motion carried.

Councilwoman Szozda made a motion to pay the claims, as presented. Motion seconded by Councilman Martin; all ayes:

PAYMENT OF CLAIMS

General Fund	Abstract 9	\$ 18,697.65	Vouchers 573-596,627,628
Highway Fund	Abstract 9	\$ 132,701.42	Vouchers 576,592,597-622
Light District One	Abstract 9	\$ 409.17	Voucher 584
Light District Two	Abstract 9	\$ 244.19	Voucher 584
Light District Three	Abstract 9	\$ 143.86	Voucher 584

Water District Six	Abstract 9	\$ 47.86	Vouchers 585,593
Water District Seven	Abstract 9	\$ 5,248.12	Vouchers 623,624
Water District Eight	Abstract 9	\$ 6,448.20	Voucher 625
Water District Nine	Abstract 9	<u>\$ 680.00</u>	Voucher 626
		\$ 164,620.47	

OLD BUSINESS

Morton Union Cemetery

Awaiting news on the grant

Lake Ontario State Parkway Advisory Committee

No update

LWRP Amendment Committee

No update

Clean Energy Community

All steps are completed by the Town; awaiting funding in January

LED Streetlights

National Grid has begun the replacement

Potential Sewer District being formed

Grant application has been submitted, and is also a REDI program item

NYS REDI program regarding Lake Ontario

No update

Condemnation of three properties

The Town Board is not moving forward until similar cases in other municipalities have been decided.

NEW BUSINESS

None brought forward

Councilman Martin motioned for adjournment, seconded by Councilwoman Flow; all ayes; meeting adjourned at 7:44 p.m.

Respectfully Submitted,

Amy Richardson,
Kendall Town Clerk