

**KENDALL TOWN BOARD
TOWN BOARD MEETING
Tuesday, July 21, 2020 7:00 p.m.**

Supervisor Cammarata called the meeting to order and led the Pledge of Allegiance.

ROLL CALL

Councilwoman Flow	present
Councilman Martin	present
Councilman Newell	absent due to quarantine
Councilwoman Szozda	present
Supervisor Cammarata	present

SUPERVISOR'S COMMENTS

Audit report will be received by the end of July.
Water District Eight installation is on schedule.
Approval for funding from the USDA for Water District Ten has been received.
A potential sewer district formation update is expected from Monroe County.

CORRESPONDENCE

- various WD 10 letters
- Annual report from Kendall Medical Office Oversight Committee
- RG&E and NYSEG will be doing door to door inspections, despite COVID concerns. Personnel will be wearing badges.
- A report after review of the traffic behavior and accidents at the intersection of Rt. 237 and Roosevelt Hwy. was received. There will be some change in signage, and possibly road markings, but reduction in speed limit is not practical at this point, but it was suggested that a sidewalk to Dollar General be installed by the Town for safer pedestrian flow.

PUBLIC COMMENT

No public was present.

REPORTS OF COMMITTEES, BOARDS AND DEPARTMENT HEADS

Standing Committees

Public Safety/Emergency Services & Occupational Safety – Martin
Buildings & Grounds – Martin
Highway – Martin

- Outdated blood drive signs will be removed.
- The water district installation is progressing well.
- New flooring will be installed in the foyer, front office and kitchen. It has been delayed but must be before August 10th, as there will be a lot of foot traffic for hunting licenses after that, and it may be difficult to schedule a time.
- Gutters need cleaning.
- Courtroom table needs repair.
- Chairs for the courtroom need to be put together.

Community Relations – Flow

No community-wide worship service will be held this year.

There have been some new additions to the community park, done by an Eagle Scout candidate.

Culture & Recreation – Flow

Reading program has gone well. More children's books have been ordered.

A group called Roswell, an anti-tobacco use nonprofit, will sponsor a movie night for the community. It will be set up on the Town Hall lawn as a drive-in style event. A Port-a Potty will be rented by the recreation department.

Information Services – Flow

C&H PC suggests an anti-virus upgrade for the computers. This will be pursued.

Code Enforcement will not be getting a tablet computer.

Human Resources and Ethics – Szozda

Employee Benefits – Szozda

No report

Planning, Zoning & Agriculture – Newell

No report

Finance, Taxes & Special Districts – Cammarata

No report

Orleans County Representative – DeRoller

No report

Boards

Planning Board – A. Kludt, Chair – no report

Zoning Board – P. Bolton, Chair – no report

Department Heads

Assessor – G. Massey - The final assessment roll was filed on time.

Code Enforcement – P. Hennekey – no report

Highway - W. Kruger – no report

Historian – K. Corcoran – written report submitted

Recreation – M. Werth – no report

Town Clerk – A. Richardson – written report submitted

Town Justices – D. Kluth, D. Gaudio – written reports submitted

Supervisor – A. Cammarata – written report submitted

RESOLUTIONS

Councilwoman Szozda made the following motion, which was seconded by Councilwoman Flow:

RESOLUTION 80-0720 RESOLUTION FOR AWARD OF CONTRACT FOR TOWN OF KENDALL WATER DISTRICT NO 10 – W. KENDALL ROAD CONTRACT 1 – WATER MAIN INSTALLATION AND BORING

Whereas, the Town of Kendall advertised bids for Water District No 10 - W. Kendall Road Contract 1 – Water Main Installation and Boring, and

Whereas, the Advertisement for the bids appeared in the Town’s official newspaper on June 28, 2020, and

Whereas, bids were received on July 14, 2020 at the time and location indicated in the Advertisement for Bids and were publicly read out loud, and

Whereas, the Town’s consulting Engineer, LaBella Associates, DPC has reviewed the bids and determine the apparent low bidder was Randsco Pipeline Inc. with a base bid of \$109,400.00 , and

Whereas, the bid submitted was complete and

Whereas, the amount of the bid was within the allowable budget for such work, and

Therefore be it resolved that the Town Board of the Town of Kendall hereby resolves the following:

1. Award the contract for the base bid for Town of Kendall Water District No 10 - W. Kendall Road Contract 1 – Water Main Installation and Boring to Randsco Pipeline Inc., in the amount of \$109,400.00 subject to approval from Rural Development of the award and receiving the insurance certificates from the Contractor as outlined in the Contract Documents.
2. Retain bid securities from all bidders until the contract has been awarded, and
3. Return the checks for the purchase of the Contract Documents to those submitting bids as provided for in the Special Conditions.

Be it further resolved, that this Resolution will be filed in the Office of the Town Clerk in files that are readily accessible to the public and made available upon request, subject only to the limitations established by the Freedom of Information Law.

Be it further resolved, that this Resolution shall take effect immediately.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion carried.

Councilman Martin made the following motion, which was seconded by Councilwoman Szozda:

RESOLUTION 81-0720 RESOLUTION FOR AWARD OF MATERIAL SUPPLY CONTRACT FOR TOWN OF KENDALL WATER DISTRICT NO. 10 – W. KENDALL ROAD CONTRACT 2A – WATER MAIN MATERIALS

Whereas, the Town of Kendall advertised bids for material supply for Town of Kendall Water District No. 10 – W. Kendall Road, Contract 2A – Water Main Materials, and

Whereas, the Ad appeared in the Town's official newspaper on June 28, 2020, and

Whereas, bids were received on July 14, 2020 at the time and location indicated in the Advertisement for Bids and read out loud, and

Whereas, the Town Engineer, LaBella Associates, DPC has reviewed the bids and determine the apparent low bidder was T. Mina Supply East, Inc. with a bid of \$116,323.70, and

Whereas, the amount of the bid was lower than the amount budgeted for such materials, and

Whereas, the bid was complete, and

Whereas, said form was executed following the bid,

Now and therefore the Town Board of the Town of Kendall resolves to:

1. Award the contract for material supply for Town of Kendall Water District No. 10 – W. Kendall Road Contract 2A – Water Main Materials to T. Mina Supply East, Inc. in the amount of \$116,323.70 subject to approval from Rural Development of the award and receiving the insurance certificates from the Contractor as outlined in the Contract Documents.
2. Retain bid securities from all bidders until the contract was been awarded, and
3. Return the checks for the purchase of the Contract Documents to those submitting bids as provided for in the Special Conditions.

Be it further resolved, that this Resolution will be filed in the Office of the Town Clerk in files that are readily accessible to the public and made available upon request, subject only to the limitations established by the Freedom of Information Law.

Be it further resolved, that this Resolution shall take effect immediately.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion carried.

Councilwoman Flow made the following motion, which was seconded by Councilman Martin:

RESOLUTION 82-0720 TO RETAIN TOWN OF HAMLIN FOR CONSTRUCTION OF KENDALL WATER DISTRICT NO. 10 – W. KENDALL ROAD CONTRACT 2B – WATER MAIN INSTALLATION

Whereas the Town of Kendall and the Town of Hamlin Have agreed to complete "Owner Construction" for Water District No. 10 – W. Kendall Road Contract 2B – Water Main Installation, and

Whereas, the Town of Hamlin has submitted unit prices for the construction of said District, and

Whereas, the Town of Kendall is to provide all materials for installation, and

Whereas, the Town Engineer, LaBella Associates DPC, has reviewed the units prices submitted and recommends award of the contract to the Town of Hamlin, so

Now and therefore the Town Board of the Town of Kendall resolves to award the contract to the Town of Hamlin in the amount of two hundred twenty-nine thousand, one hundred ninety-nine dollars and no cents (\$229,199.00).

Be it further resolved, that this Resolution will be filed in the Office of the Town Clerk in files that are readily accessible to the public and made available upon request, subject only to the limitations established by the Freedom of Information Law.

Be it further resolved, that this Resolution shall take effect immediately.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion carried.

Councilwoman Szozda made a motion to pay the claims, as presented. This was seconded by Councilwoman Flow. All ayes.

PAYMENT OF CLAIMS

General Fund	Abstract 7	\$ 19,532.07	Vouchers 441-480,533,534
Highway Fund	Abstract 7	\$ 46,669.95	Vouchers 444,477,481-521
Light District One	Abstract 7	\$ 327.43	Voucher 464
Light District Two	Abstract 7	\$ 207.15	Voucher 464
Light District Three	Abstract 7	\$ 99.19	Voucher 464
Water District One	Abstract 7	\$ 4,502.32	Voucher 524
Water District Two	Abstract 7	\$ 11,405.45	Vouchers 522,523,524
Water District Three	Abstract 7	\$ 16,045.95	Vouchers 522,523,524
Water District Four	Abstract 7	\$ 48,195.95	Vouchers 522,523,524
Water District Five	Abstract 7	\$ 21,266.09	Vouchers 522,523,524
Water District Six	Abstract 7	\$ 49.64	Vouchers 478,525
Water District Eight	Abstract 7	\$ 300,035.07	Vouchers 526-529
Water District Nine	Abstract 7	\$ 300.00	Voucher 530
Water District Ten	Abstract 7	<u>\$ 1,331.48</u>	Vouchers 531,532
		\$ 469,967.74	

OLD BUSINESS

Morton Union Cemetery – no report

Lake Ontario State Parkway Advisory Committee – no report

LWRP Amendment Committee – no report

Clean Energy Community – Councilman Newell is investigating

Sewer District being formed – Monroe County has sent its out-of-district-user form. It will be reviewed by the Town Board and the Attorney for the Town.

Four private lakefront roads versus Modern Recycling issue of insufficient area for turn arounds – being addressed.

Bald Eagle Drive's last resident is willing to allow a turnaround for the garbage trucks on his property, which will be sufficient.

Norway Heights – a title search is being conducted to determine if the Town has a right of easement or ownership at the end of that private road in which to build an adequate turnaround.

The current property owner believes he has ownership of the affected land, and does not want to lose property to provide a turnaround.

The other two roads were not discussed.

Legalities will be discussed with the Attorney for the Town. Supervisor Cammarata expressed his opinion that this is a situation for the County to help negotiate.

The larger trucks now used in the waste/recycling program are cost effective, but more difficult to maneuver, which has brought up the issue. Councilwoman Szozda suggested the affected roads not be charged the fee on the property tax bill, and instead contract with a private disposal company. Supervisor Cammarata suggested the county or the disposal company could purchase a smaller truck to be used only on the affected private roads. He is hopeful there will be cooperation of the residents on those private roads and the solution can be simple.

With no further business being brought forth, a motion for recess until August 4, 2020 at 7:00 p.m. was put forward by Supervisor Cammarata, and was seconded by Councilwoman Flow. All ayes. Meeting recessed at 8:16 p.m.

Respectfully Submitted,

Amy K. Richardson,
Kendall Town Clerk