

**KENDALL TOWN BOARD
TOWN BOARD MEETING**

Tuesday, August 18, 2020 7:00 p.m.

Kendall Town Hall – 1873 Kendall Road, Kendall, New York 14476

Supervisor Cammarata called the meeting to order at 7:00 p.m., and led the Pledge of Allegiance.

ROLL CALL

Councilwoman Flow	present
Councilman Martin	present
Councilman Newell	attended remotely by phone (audio only)
Councilwoman Szozda	present
Supervisor Cammarata	present

For clarification, at the date of this meeting, audio-only participation was NOT considered adequate for any such participant's vote to be counted.

ACCEPTANCE OF MINUTES

Recessed Town Board Meeting July 7, 2020

Councilwoman asked that the minutes reflect that Code Enforcement WOULD be getting a smart pad to use in the field.

Town Board Meeting July 21, 2020

Both sets accepted, with that addition.

SUPERVISOR'S COMMENTS

The two water districts are progressing. Excavation is complete for Water District 8. The closing for Water District Ten financing is August 20th.

REDI projects are being worked on.

CORRESPONDENCE

Orleans County Legislature to NYS Representatives – cc to Kendall – opposing Offshore Wind Development

PUBLIC COMMENT

Sally Bropst , 17106 Creek Road – she and her husband are life-long residents of Kendall. They are in what is called a “dead zone” for telephone service, and the supposed to be town-wide cable service does not extend to their home, although he neighbors on each side do have cable.

Councilwoman Flow said she has been working on this for several months, and feels she finally has a liaison with Spectrum Cable who is responsive, and if the Bropsts can be patient, she believes a resolution will be forthcoming.

Mr. Bropst, 17106 Creek Road – complained about dangerous and frequent speeding on Creek Road. He was directed to contact the Orleans County Sheriff's Department and request patrol car presence.

Supervisor Cammarata asked for the resolutions to be addressed before the reports to accommodate those members who are not physically present, as the meeting program, ZOOM, times out after 40 minutes.

RESOLUTIONS

Councilwoman Szozda made the following motion, which was seconded by Councilman Martin:

RESOLUTION 86-0820 BUDGET TRANSFERS

Be it Resolved to decrease General Expense Account A1355.40 Assessor Contractual, by \$1,500, and increase General Expense Account A1355.12 Assessor Extra Help, by \$1,500.

Be it also Resolved to decrease General Expense Account A7310.40 Youth Recreation Contractual Fees by \$9,000, and increase General Expense Accounts A1420.40 Attorney Contractual by \$6,000, and A1620.40 Buildings Contractual by \$3,000.

Discussion: Councilwoman Flow stated that Account A7310.40 should not have \$9,000 available to transfer because that line is funded through fees based on participation.

Supervisor Cammarata said the bookkeeper said it is available in the budget, and if there were questions about that, they should have been asked previously and the resolution is to be passed regardless of those concerns. Money is just being moved.

Councilwoman Szozda asked what will be done if it is determined that the money ISN'T there.

Supervisor Cammarata said it would be moved from a different budget item.

Supervisor Cammarata called for a vote, which resulted in the following:

Ayes – Cammarata, Martin, Szozda, (Newell)

Nos – Flow

Councilman Martin made the following motion, which was seconded by Councilwoman Flow:

RESOLUTION 87-0820 UPDATING POLICY RESOLUTION 41-0219 TO REVISE THE TOWN OF KENDALL PURCHASING AND PROCUREMENT POLICY

Whereas, the Town of Kendall Purchasing and Procurement Policy was created by Town Board Resolution 33-107 and was updated by Resolution 41-0219 to change Items 4 and 5 and

Whereas, after review of this policy by the Town Board, changes are recommended to Item 2,

Now, therefore, be it Resolved to make the following changes to the Town of Kendall Purchasing and Procurement Policy:

Item 2. a., paragraph 3 should now read as follows:

Any Public Works Contract below \$35,000.00 will not require competitive bidding as described by the General Municipal Law.

This change is immediately effective.

Supervisor Cammartta called for a vote, resulting in all ayes, and declared the motion passed.

Councilwoman Szozda made the following motion, which was seconded by Councilman Martin:

RESOLUTION 88-0820 ADOPTING NEW RECORDS MANAGEMENT SCHEDULE

Be it Resolved that *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

Further Resolved, that in accordance with Article 57-A:

- (A) Records described in *Retention and Disposition Schedule for New York Local Government Records (LGS-1)* will only be disposed of after they have met the minimum retention periods described therein;
- (B) Only those records which do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods will be destroyed.

Use of the new Schedule will begin on January 1st, 2021.

Supervisor Cammartta called for a vote, resulting in all ayes, and declared the motion passed.

Councilwoman Flow made the following motion, which was seconded by Councilwoman Szozda:

RESOLUTION 89-0820 AMENDING RESOLUTON 63-0420 IN ORDER TO INCREASE THE SPENDING THRESHOLD FOR PROFESSIONAL SERVICES FOR THE TOWN OF KENDALL REDI PROJECT THOMPSON DRIVE IMPROVEMENTS

Whereas the project to improve Thompson Drive has been expanded since RESOLUTION 63-0420 was approved in April, and so additional engineering costs will be incurred in its planning, so then be it

Resolved to approve an additional \$6,225.00 in professional services cost, bringing the total to \$23,725.00, and also to authorize Supervisor Cammarata to sign an amended agreement with La Bella Associates for its professional services, other than construction and excluding environmental services (SEQR) for the REDI project Thompson Drive, at a cost not to exceed \$23,725.00, which will include the additional survey and design work now necessary.

Supervisor Cammartata called for a vote, resulting in all ayes, and declared the motion passed.

Councilman Martin made a motion to pay the claims as presented in Abstract 8. Motion seconded by Councilwoman Flow. All ayes.

PAYMENT OF CLAIMS

General Fund	Abstract 8	\$ 20,673.24	Vouchers 535-560,596,597
Highway Fund	Abstract 8	\$ 69,300.85	Vouchers 538,542,556,561-568,570-589
Light District One	Abstract 8	\$ 330.81	Voucher 548
Light District Two	Abstract 8	\$ 209.28	Voucher 548
Light District Three	Abstract 8	\$ 100.42	Voucher 548
Water District Six	Abstract 8	\$ 3,894.92	Vouchers 557,590,591
Water District Eight	Abstract 8	\$ 397,498.79	Vouchers 592,593
Water District Ten	Abstract 8	<u>\$ 3,245.64</u>	Vouchers 594,595
		\$ 495,253.95	

Supervisor Cammarata asked that NEW BUSINESS be addressed next, in case remote participation got timed out.

NEW BUSINESS

VRBO/AIRBNB Rental Properties – Supervisor Cammarata received

REPORTS OF COMMITTEES, BOARDS AND DEPARTMENT HEADS

Standing Committees

Public Safety/Emergency Services & Occupational Safety – Martin
Buildings & Grounds – Martin
Highway – Martin

Community Relations - Flow
Culture & Recreation – Flow
Information Services – Flow

Human Resources and Ethics – Szozda
Employee Benefits – Szozda

Planning, Zoning & Agriculture – Newell

Finance, Taxes & Special Districts – Cammarata

Orleans County Representative – DeRoller

Boards

Planning Board – A. Kludt, Chair
Zoning Board – P. Bolton, Chair

Department Heads

Assessor – G. Massey
Code Enforcement – P. Hennekey
Highway - W. Kruger
Historian – K. Corcoran
Recreation – M. Werth
Town Clerk – A. Richardson – written report submitted
Town Justices – D. Kluth, D. Gaudioso – written reports submitted
Supervisor – A. Cammarata – written report submitted

OLD BUSINESS

Morton Union Cemetery
Lake Ontario State Parkway Advisory Committee
LWRP Amendment Committee
Clean Energy Community
Sewer District being formed
Modern Recycling issue with private lakefront roads having inadequate turnarounds
Abandoned property

ADJOURNMENT

Upcoming Meetings:

Work session – Tuesday September 1, 2020 at 7:00 p.m.

Work session to audit vouchers – Saturday September 12, 2020 at 9:00 a.m.

Regular Meeting September 15, 2020 at 7:00 p.m.