

**TOWN OF KENDALL
PLANNING BOARD
MEETING MINUTES**

Tuesday, January 28, 2020 at 7:00 p.m.

Attendance: Chair. Andrew Kludt - present
Jeff Conte - absent
Phil D'Agostino - present
Steven Catone - present
Patty Pfister - present

Also present: Brian Harper, Project Mgr., DG New York CS, LLS., Kayla Gagnon, EIT, Jr. Civil Eng. Tetra Tech, Town Board Liaison Newall, CEO Hennekey and Recording Secretary Bakutis.

Chairman Kludt called the meeting to order at 7:02 p.m.

Presentation by Brian Harper and Kayla Gagnon for the W. Kendall Rd. and Orleans Project:

Discussed Items -

- A.K. - Your decommissioning plan in the packet that was handed out to the board is very generic. Examples: We're going to rip this stuff out and take the gravel away. Andrew would like more detail of the work that will be performed with the time frame of said work. Example: At commencement of decommissioning we will start by removing all the fencing and have that gone by this time frame. Will remove all the batteries and containers next and then move to the solar panels and finally the pillars and last being the roadways and returning the soil back with an estimated time of completion.
- A.K. – Please include the time frame of how long you could take to remove everything from the site in the event everything stops operating. Brian believes it is 12 months to take everything out once it's stopped operating, he said he'll make sure it's stated clearly in the actual plan.
- A.K. - Are you going to have a more detailed plan of how emergency crews will be able enter the property, will they have keys, will it be a key pad, lockbox? What do you think the best thing for them to do in the event of emergencies? Andrew requested a plan be made of recommendations for the fire department in case of an emergency, whether it be a fire or and individual gets injured on the property. How they should go about it and emergency contact information. Brian said they will have a more detailed emergency packet and at the end of the project they plan on having a kick off meeting and provide training.
- Property Operation Plan: Andrew would like to know in the event of the fence breaking or falling trees on fence or road, is everything covered under this?

- A.K. - Asked, when doing the maintenance what type of equipment will be on the property and what pesticides and/or herbicides will be used? Brian will include this information in the packet.
- CEO Hennekey asked if the town would be given contact information
- **Commencement of Decommission – Better time line and documentation of work being performed from start to finish.**
- Emergency procedures and contact information for the town and fire department in the event of fire, injuries, etc.
- Lock box and key.
- Property and Operation Plan – Does this include fencing, roadway, etc.?
- Operation of construction crews; clearing of property, construction of fencing, pillars, panels, battery storage, slabs.
- Maintenance companies and what equipment they will be bringing onto the property.
- Copies of the two lease agreements with signatures.
- Bond documentation through the town board, decommissioning cost.
- Town of Kendall Engineer reviewing the SEQR.
- National Grid cost to minor changes of each site.
- Easement of right-of-way and rail road tracks.
- SWPP
- Over the lifetime of the roads are weighted for standard loads; ex: like a utility size truck. CEO Hennekey will find out what the fire code is rated for access roads. Include material that will be used.
- Extend driveway for emergency vehicles and lanes within the premises.
- Turn-A-Round size will be per fire code.
- Signage and what information will be on it.
- Orleans project will have about 6500 feet of fencing and the Kendall project about 5300 feet.
- All dimensions of fencing, roads, size of panels and spacing, signage, vegetation, etc. will be in the SWPP.

RECAP OF SPECIAL USE PERMIT ITEMS STILL NEEDED:

These items are still needed for this application for a special use permit to be deemed complete: Finalized site plan, SWPP, DEC designations, detailed decommissioning plan, detailed maintenance plan, contact information and detailed emergency contact information, two signed lease agreements, SEQR, rest of easements, and DEC designation of wet lands, Bond that is set up with the Town of Kendall.

CODE ENFORCEMENT UPDATE:

CEO Hennekey told the board he spoke to the ZB about the applicant for a subdivision on Kenmore Road. Nothing can really be done until the septic situation gets straightened out.

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APPROVAL OF MINUTES:

Minutes from the January 7, 2020 meeting submitted by Recording Secretary Bakutis were reviewed. Patty Pfister moved to accept the minutes as presented, seconded by Steven Catone. All in favor.

ADJOURNMENT:

Steve Catone made a motion to adjourn, seconded by Phil D'Agostino. All in favor. Meeting adjourned at 8:17 p.m.

NEXT MEETING:

Tuesday, February 25, 2020 at 7:00 p.m.

Respectfully Submitted,

Tammy Bakutis
Recording Secretary