

**TOWN OF KENDALL PLANNING BOARD
MEETING MINUTES**

Tuesday, January 24, 2023 at 7:00 p.m.

ROLL CALL:	Chairman Bruce Newell	- present
	Jeff Conte	- excused
	Phil D’Agostino	- excused
	Jon Gainer	- present
	Mindy Zyra, Alternate	- present

Also present: Bob McGregor, W. Kendall Rd., Town Board Liaison Jennings, Code Enforcement Officer Hennekey and Recording Secretary Bakutis.

Chairman Newell called the meeting to order at 7:04 p.m.

Chairman Newell started off the meeting by addressing the changes being made within this board. Steve Catone has asked not to be reappointed; due to his agricultural background he has agreed to consult on such matters if needed. Mindy Zyra is interested in the full-time open position. Chair. Newell spoke with former chair/member Andrew Kludt and he has agreed to join the board as an alternate member. These requests have gone to the Town Board to make those appointments official.

PUBLIC COMMENT:

No public present.

APPROVAL OF MINUTES:

Minutes from the December 27, 2022 meeting submitted by Recording Secretary Bakutis were reviewed. Chair. Newell moved to accept the minutes as presented, seconded by Mindy Zyra. All in favor.

REPORT ON COUNTY PLANNING BOARD MEETING 12/22/23: Given by Chair. Newell.

- a. Yates – SUP for Telecommunications Tower on Yates-Carlton Town Line Road – approved.
- b. Kendall – New Zoning Ordinance/LL1 and LL2 of 2023 – Short Term Rentals – not approved.
- c. Climate Action Council’s Scoping Plan.
- d. Scissors Report – No answer yet.

OLD BUSINESS:

- a. Brush/Weed/etc. Law – Needs fixing. Draft from Attorney Andrew Meier still contained 150-ft.
- b. Short Term Rental’s – PB comments: Still waiting for Attorney Meier to forward the draft with changes this board has recommended and Chair. Newell had incorporated in a new draft; the old version seems to be resurfacing.

- c. Comprehensive Master Plan – no updates other than committee members Ken DeRoller and Ed Gaesser. Grants need to be researched for the rewriting of the Town’s Comprehensive Plan. Grant applications need to be in by early summer. Town Board members Flow and Szozda have agreed to assist if needed in this area. Mindy has offered to research this matter. Dave Bentley has volunteered to join the committee. Chair. Newell would like to see someone from school administration, or the school board involved.
- d. Possible Code Updates – 1) Minor Subdivisions: minor changes need further investigation of definition. 2) Event Centers: The Town of Kendall has nothing in the code regarding this matter, board member Zyra will research other town codes regarding events.

TOWN BOARD UPDATE:

- TB Liaison Jennings gave an update on water district 11, the town has not received all the funding needed to complete the project as currently laid out by LaBella (towns engineers) monies would be coming from the USDA, USDA needs certain income statistics from towns residents; that would of come from the census that was supposed to be mailed out of October of last year, not it’s going to be October of this year which will stall the project about 10 months. The Town Board is considering making Water District 11 smaller to accommodate the funding that is available and then start working on Water District 12, the Town has been speaking to LaBella for ways to get the most out of the Towns investment and available funds from grants, etc.
- Short Term Rentals – The TB had their public hearing; they have been reviewing and discussing the publics input. The Attorney working with the Town on this matter is supposed to reach out to the owners of the STR’s to solicit feedback from them so the TB can understand what they, the STR owners, would be comfortable with. The feedback was to be submitted by Friday and they haven’t heard anything so far.
- TB has been working on a possible 10% tax break for Real Property Assessments, this is anticipated to come about next year.

CODE ENFORCEMENT UPDATE:

CEO Hennekey informed the board he has two applications.

1. Zingler Farms – Looking to have farm labor housing on Norway Rd., he is waiting for the survey and the deed; with this board’s approval to review the application at next month’s meeting he will send it to the CPB. CEO is waiting for paperwork to put the application together. He has already met with the Health Dept.
2. Cole Transportation (Spencerport Enterprise) – Would like to construct the same size structure as the last one. The board would like Tom to come in to discuss with the board his plans for the site, along with a drawing (site plan).

TOWN BOARD UPDATE:

Town Board Liaison not present.

ADJOURNMENT:

Mindy Zyra made motion to adjourn, seconded Jon Gainer. All in favor. Meeting adjourned at 7:51 p.m.

NEXT MEETING:

Tuesday, February 28, 2023 at 7:00 p.m.

Respectfully Submitted,

Tammy Bakutis
Recording Secretary