

KENDALL TOWN BOARD
Tuesday, January 21, 2025 7:00 p.m.
Kendall Town Hall – 1873 Kendall Road, Kendall, New York 14476

Supervisor Cammarata called the meeting to order at 7:03 p.m., and led the Pledge of Allegiance.

ROLL CALL

Councilman Bentley	present
Councilwoman Flow	present
Councilman Gaudio	present
Councilman Martin	absent
Supervisor Cammarata	present

SUPERVISOR’S REMARKS

Good Evening. The Kendall Town Board is committed to enhancing the lives of our constituents. We believe that by providing staples of life, such as water and sewers, to our residents, it will continue to allow our town to improve its progression into the future.

Currently we are making major strides on our REDI-Wastewater Project, with the signing of six critical easements necessary to connect with Monroe County's Treatment Facility. In addition, there has been a lot interest from contractors bidding on the two proposals. The closing date for these two bids is Thursday, January 23, 2025, at 10:00 am and 1:00 pm.

Water District 11's: Preliminary Engineering Report is expected from Labella Associates sometime in March of 2025. Once received, USDA will review it and provide us with essential information regarding grant and loan financial terms. At this time, the timeline for receiving USDA's approvals has not determined.

Always remember that Kendall is a great place to grow!

Councilwoman Flow suggested accepting the following minutes, as presented, and all were in agreement:

November 19, 2024
December 3, 2024
December 17, 2024

CORRESPONDENCE

FiveStar Bank regarding policy changes
Association of Towns – committee nominations, training session registration and costs
Orleans County Treasurer – Abstract of monies paid to the Town of Kendall in 2024

PUBLIC COMMENT

Truda Slocum – asked if there was any decision yet on the \$1,000,000 grant about which Senator Schumer was contacted.

Supervisor Cammarata answered that there has been no word yet.

RESOLUTIONS

Councilwoman Flow made the following motion, which was seconded by Councilman Bentley:

RESOLUTION 41-0125 AUTHORIZATION TO PURCHASE A NEW 2025 CHEVROLET SILVERADO

BE IT HEREBY RESOLVED, the Kendall Town Board authorizes the Kendall Highway Superintendent to purchase a 2025 Chevrolet Silverado 2500HD Truck at a cost of \$65,800 from Joe Basil Chevrolet, Inc., 5111 Transit Road, Depew, N.Y. 14043, Contract 240059-004.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion carried.

Councilman Bentley made the following motion, which was seconded by Councilwoman Flow:

RESOLUTION 42-0125 TO REVISE THE TOWN OF KENDALL PURCHASING AND PROCUREMENT POLICY

WHEREAS, the Town of Kendall Purchasing and Procurement Policy was created by Town Board Resolution 33-107(the “Policy”), and,

WHEREAS, the Policy was revised by resolution 41-0219, and

WHEREAS, after review of this policy by the Town Board, the Board desires to further amend the policy,

NOW THEREFORE BE IT RESOLVED, to make the following changes to the Town of Kendall Purchasing and Procurement Policy:

Item 4 should now read as follows: **4. METHODS OF COMPETITION TO BE USED FOR NON-BID PROCUREMENTS.**

The methods of competition to be used are determined by the Cost Range of the procurement and are described as follows:

COST RANGE TYPE OF COMPETITION:

\$0-\$3,000.00: none (Discretionary Purchase)

\$3,001 – bid limits: two written quotes

Purchases over \$5,000 require specific Town Board authorization prior to placement of orders except as described under Emergencies below.

Item 5. ADEQUATE DOCUMENTATION:

Documentation to show proof of competitive pricing for the various cost ranges described in paragraph 4, will be as follows:

\$0 - \$3,000.00: none required

\$3,001.00 – bid limits: copies of vendors' written quotes attached to voucher submitted for payment.

Item 8 d. Purchases or Procurements below \$3,000.00.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion carried.

Councilman Gaudioso made a motion to pay the claims, as presented on Abstract One. This motion was seconded by Councilwoman Flow. All Ayes.

PAYMENT OF CLAIMS

General Fund	Abstract 1	\$ 43,732.75	Vouchers 1-30
Highway Fund	Abstract 1	\$ 25,964.09	Vouchers 2, 19, 28, 31-39
Light District One	Abstract 1	\$ 416.44	Voucher 16
Light District Two	Abstract 1	\$ 263.59	Voucher 16
Light District Three	Abstract 1	\$ 133.88	Voucher 16
Water District Two	Abstract 1	\$ 1,565.00	Voucher 40
Water District Three	Abstract 1	\$ 3,651.25	Voucher 40
Water District Four	Abstract 1	\$ 14,778.75	Voucher 40
Water District Five	Abstract 1	\$ 5,220.63	Voucher 40
Water District Six	Abstract 1	\$ 58.09	Vouchers 29,41
Water District Eleven	Abstract 1	\$ 3,729.20	Voucher 42
Sewer District One	Abstract 1	<u>\$ 11,835.76</u>	Voucher 43
TOTAL:		\$ 111,349.43	

Councilwoman Flow left the meeting.

REPORTS OF COMMITTEES, BOARDS AND DEPARTMENT HEADS

Standing Committees

Public Safety/Emergency Services & Occupational Safety – Martin
Buildings & Grounds – Martin
Highway – Martin
Written report submitted

Community Relations - Flow
Culture & Recreation – Flow
Information Services – Flow
No report

Human Resources and Ethics – Bentley
Employee Benefits – Bentley
Nothing to report

Planning – Gaudioso
The Comprehensive Master Plan update was discussed.
The NYSERDA grant – one quarter of the amount has been approved for reimbursement. That is \$1,680, so far.

Zoning & Agriculture – Bentley
No meeting in December

Finance, Taxes & Special Districts – Cammarata
SAM grant renewal paperwork has been submitted.

Orleans County Legislature – John Fitzak
Genesee Fingerlakes Planning Council – LWRP is due for renewal, and they are helping in this process.
The Co-operative Extension has pop-up pantries planned for this month, and a seedling sale.
Orleans County Social Services is running a poster contest to raise awareness about human trafficking.
There is a Chamber of Commerce lunch meeting with our state representatives at the end of the month.

Boards

Planning Board – B. Newell, Chair
There will be a project advisory committee, made up of residents interested in working with consultants, to provide input toward an update to our Master Plan.
That has been noticed in the paper and on the website.

Chairman Newell said any public notices or public forums held regarding this process must be reviewed by NYS Department of State and NYS Department of Agriculture & Markets, according to grant contracts involving volunteers. Chairman Newell has drafted a proposal to update the Town Code addressing accessory structures on lakefront property. He does not think simple re-zoning of the area is the best route to take to achieve the goal. Adding to existing code seems like a better process to him.

Zoning Board – P. Bolton, Chair
No report

Department Heads

Assessor – L. Hewitt – no report

Code Enforcement – P. Hennekey

Construction has slowed.

Property maintenance issues are being addressed.

Annual training is in March this year for both CEO Hennekey and Deputy Strong. Deputy Strong is researching the process and benefit of contracting with other communities to ensure that if a code enforcement officer is covering for another town, workers' comp insurance would be in effect for their protection.

Supervisor Cammarata said he would talk to the other towns' supervisors.

Deputy Strong does not want too many communities involved. To obligate the CEO to answer out of town calls is not wise.

Legislator Fitzak stated that since the County administers the Workers' Comp program, a limited intermunicipal agreement is a good idea.

Councilman Bentley asked if either solar farm is operational yet. CEO Hennekey responded that neither has had a final inspection, and neither is hooked up. It has been years. National Grid is not prepared to take these local solar farms' output at this point. There is not the capacity.

Highway – E. Maxon

Plowing snow has kept the department busy.

New windows have been installed in the main shop building.

A garage door needs repair.

Historian – L. Richardson – no report

Recreation – E. LaMay – no report

Town Clerk A. Richardson – written report submitted

Town Justice – D. Kluth – written report submitted

Supervisor – A. Cammarata – written report submitted

PENDING ISSUES

Sewer Project

Bids have been solicited for each of the two projects. Opening of bids is this Thursday.

Six “critical” easements have been returned.

85% of all necessary easements have been completed.

Water District Eleven

LaBella has a March deadline for initial

Community committee for Curtis Park utilization – no update

250th anniversary of USA celebrations – no update

Newsletter

The first one has received positive feedback and some constructive criticism. It will be published quarterly. Input from community organizations is welcome. A local business directory will be included in the next edition.

Beechwood cemetery building restoration

There will be a \$1,400 donation coming from the Medina Sandstone Society.

NEW BUSINESS

The monies in New York Class accounts have earned significant interest.

With no further business being brought forward, the meeting was adjourned at 7:49.

Respectfully Submitted,

Amy K. Richardson